



## The Kenneth L. Maddy Institute Legislative Intern Scholar Program 2019-2020 Application

### DEADLINES:

- **Legislative Intern Scholar Program Fall 2019 (San Joaquin Valley - Fresno, Clovis, Merced, Modesto, etc.):** Application postmarked, delivered, emailed, or faxed by 5 p.m. PDT on **Friday, September 6th, 2019**
- **Legislative Intern Scholar Program Spring 2020 (San Joaquin Valley - Fresno, Clovis, Merced, Modesto, etc.):** Application postmarked, delivered, emailed, or faxed by 5 p.m. PDT on **Friday, December 6th, 2019**
- **Legislative Intern Scholar Program Summer 2020 (San Joaquin Valley - Fresno, Clovis, Merced, Modesto, etc.):** Application postmarked, delivered, emailed, or faxed by 5 p.m. PDT on **Friday, December 6th, 2019**

### Application Requirements:

- Completed Application: All sections must be completed and signed.
- Resume: Must be current and completed.
- Personal Statement: ONE page. Write a short biographical sketch. How would the legislative office benefit from having you in the office? What interest, experience, or background do you have in public policy or government affairs (school, work, volunteerism, etc.)?
- College Transcripts: Copies are acceptable. Your name must appear on the document. Official transcripts indicating expected graduation date and degree will be required.

### **If applicant is selected for an initial interview, the applicant MUST:**

- Enroll into course to receive Academic Credit for internship in order to be considered for placement. All academic requirements need to be done **prior** to beginning of internship (Academic credit is granted through each academic department and graduate program. Applicants must contact their own school/academic department so advising staff can assist.)

**OR**

- Enroll into an Independent Study program for at least one (1) unit in order to be considered for placement. All academic requirements need to be done **prior** to beginning of internship. (Independent Study Policies vary per each academic department and graduate program. Applicants must contact their own school/academic department so advising staff can assist.)

### Eligibility:

- Must have a 3.0 overall GPA or higher;
- Must be at least a Junior in standing (60 units completed) OR
- Must be a Graduate student in standing during the semester of the internship.





### To Apply:

All applications must be received by specified date. Submit applications via email, fax, in person, or mail to:

Maria Jeans / Program Coordinator  
The Maddy Institute Foundation. California State University  
4910 N. Chestnut Ave. OF 43. Fresno, CA 93726  
Email: [mjeans@csufresno.edu](mailto:mjeans@csufresno.edu) / Office: (559) 278-1133; Fax: (559) 278-1167

Decisions are final and confidential. Applications become the property of The Maddy Institute; and, if selected, may be distributed to participating government offices. Applications that are incomplete or submitted after the deadline may **not** be considered.

### I. PERSONAL INFORMATION

<b>Last Name:</b>		<b>First Name:</b>		<b>Middle Initial:</b>	
College:		Major:		Graduation Date:	
Mailing Address:		City:	State:		Zip:
Permanent Address:		City:	State:		Zip:
Home / Cell Ph.:		Work Ph.:			
*Personal E-mail:		*CSU/UC E-mail:			

\*Specify a preferred e-mail by which the Institute can contact you.

### II. REFERENCES (Three—at least 1 faculty member and 1 current/former employer. No family/friends.)

1. Last Name:		First Name:	
Address:			
Phone Number:		E-mail:	
Relation (faculty, employer, etc.):			

2. Last Name:		First Name:	
Address:			
Phone Number:		E-mail:	
Relation (faculty, employer, etc.):			

3. Last Name:		First Name:	
Address:			
Phone Number:		E-mail:	
Relation (faculty, employer, etc.):			



III. PLACEMENT

Academic Requirements

I \_\_\_\_\_ understand that if extended an interview opportunity, I must:

Enroll into course to receive Academic Credit for internship in order to be considered for placement. All academic requirements need to be done prior to beginning of internship (Academic credit is granted through each academic department and graduate program. Applicants must contact their own school/academic department so advising staff can assist,)

OR

Enroll into an Independent Study program for at least one (1) unit in order to be considered for placement. All academic requirements need to be done prior to beginning of internship. (Independent Study Policies vary per each academic department and graduate program. Applicants must contact their own school/academic department so advising staff can assist.)

All academic requirements must be completed prior to beginning the internship.

Signature of applicant (Date): \_\_\_\_\_

Areas of Interest. Please mark any areas that interest you.

<input type="checkbox"/> Agriculture	<input type="checkbox"/> Globalization	<input type="checkbox"/> Natural Resources
<input type="checkbox"/> Air Quality	<input type="checkbox"/> Government Reform	<input type="checkbox"/> Pension
<input type="checkbox"/> Armed Forces	<input type="checkbox"/> Health	<input type="checkbox"/> Public Advocacy
<input type="checkbox"/> Banking	<input type="checkbox"/> Higher Education	<input type="checkbox"/> Renewable Energy
<input type="checkbox"/> Budget	<input type="checkbox"/> Homeland Security	<input type="checkbox"/> Science & Technology
<input type="checkbox"/> Commerce	<input type="checkbox"/> Housing	<input type="checkbox"/> Small Business
<input type="checkbox"/> Conservation	<input type="checkbox"/> Immigration	<input type="checkbox"/> Social Security
<input type="checkbox"/> Drugs	<input type="checkbox"/> Indian Affairs	<input type="checkbox"/> Telecommunications
<input type="checkbox"/> Energy	<input type="checkbox"/> Judiciary	<input type="checkbox"/> Terrorism
<input type="checkbox"/> Environment	<input type="checkbox"/> K-12 Education	<input type="checkbox"/> Trade
<input type="checkbox"/> Finance	<input type="checkbox"/> Labor	<input type="checkbox"/> Transportation
<input type="checkbox"/> Foreign Affairs	<input type="checkbox"/> Law Enforcement	<input type="checkbox"/> Veterans
<input type="checkbox"/> Global Warming	<input type="checkbox"/> Medicare/Medicaid	<input type="checkbox"/> Water



**Internship Location.** Please mark all areas in which you are willing/applying to serve an internship.

- Spring– San Joaquin Valley (Fresno, Clovis, Merced, Modesto, etc.)
- Summer– San Joaquin Valley (Fresno, Clovis, Merced, Modesto, etc.)
- Summer - Sacramento, CA
- Summer - Washington D.C.
- Fall– San Joaquin Valley (Fresno, Clovis, Merced, Modesto, etc.)

If applying for San Joaquin Valley Summer, list the city you will be living in:

#### IV. SIGNATURE REQUIRED

I certify that all of the statements contained in my application are true, complete, and correct to the best of my knowledge. I am prepared, in good faith, to fulfill all components of The Maddy Institute Intern Scholar Program.

Name (printed)	
Signature:	DATE:

#### Help us expand our program:

How did you hear about The Maddy Institute Intern Scholar Program? Check all that apply:

- Professor:
- Past Intern:
- Campus Flyer
- Website
- Other (please indicate): \_\_\_\_\_



*To be completed by applicant\**

Check One:

- Male
- Female
- I prefer not to volunteer my information about my gender

Check One:

- White
- Black or African American
- Native Hawaiian or Other Pacific Islander
- Asian
- Native American or Alaskan American
- Two or more races

Check One:

- Hispanic
- Not Hispanic
- I prefer not to volunteer information about my ethnicity

\* *Completion of this section is voluntary and refusal to provide it will not subject you to any adverse treatment. The information obtained will be kept confidential and may only be used in accordance with the provisions of applicable laws, executive orders, and regulations, including those that require the information to be summarized and reported to the federal government for civil rights enforcement. When reported, data will not identify any specific individual.*